

## Monthly Town Board Meeting – June 9, 2020

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

15 in Attendance

366

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on May 29, 2020 and the final agenda was posted in the three designated places on June 5, 2020.

**Roll call of Officers:** Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Shaw, Supervisor 2 – Excused; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

**Approve: May 12, 2020 Monthly Town Board Minutes:** Motion was made by Supervisor Shaw with a second by Chairman Curns to approve the May 12, 2020 Monthly Town Board Meeting Minutes as printed. Motion carried.

**Treasurer: Approve Monthly Treasurer's Report:** Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Chairman Curns to accept the May 31, 2020 Treasurer's Report as read & printed. Motion carried.

**Budget/Vouchers: Approval & Payment of Vouchers:** Motion was made by Chairman Curns to approve payment of Vouchers 28028 through 28045 dated May 13, 2020 through June 9, 2020, & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$988.74 & the May 14<sup>th</sup> We Energies Invoice of \$477.05; for a total of \$15,435.76. Second to Chairman Curn's motion was made by Supervisor Shaw. Motion carried.

**Public Forum - Town of Mukwa Residents:** Lee McFaul & Sarah (McFaul)Guyette – Property Owners on Ferry Street asked the Board about where the County Highway Engineers stopped on Market Street as it seems that the culverts are not large enough on the south-side of the street. Have had problems with rain water backing up & flooding their garage. Further discussion. Town Chair asked for phone numbers to follow up on this.

**Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s:** None **(b)Citation Letter/s:** None

**Building Inspector:** Report read by Supervisor Shaw. Motion to accept the June Building Inspector Report as printed & read was made by Supervisor Shaw & a second to the motion was made by Chairman Curns. Motion carried.

**Plan Commission: Next Meeting - TBD:** Plan Commission Chair Shaw noted there is nothing new at this time.

**Certified Survey Map Approvals: (a)Barb Fischer-Hutchison Road:** Ms. Fischer was present to answer any questions & explained that her parents own ten (10) acres & there are six (6) siblings, this is to prepare for the future by pre-planning. Supervisor Shaw made a motion to approve the Certified Survey Map for Barb Fischer property on Hutchison Road. Second to the motion was made by Chairman Curns. Motion carried.

**(b)Heidi Lilla-County Road D:** Ms. Lilla's Surveyor, Don Schmoll, Lampert-Lee & Associated was present to answer questions regarding the proposed Certified Survey Map, noting that the current house & six (6) acres are being split from the existing 55 acre parcel. Following discussion with Mr. Schmoll, the Board advised that if there is a shared easement, it should be a written agreement. Also advised that if there will ever be a third house on a shared driveway, that County Zoning requires that it become a private, named road. Supervisor Shaw made a motion to approve the Certified Survey Map for the Heidi Lilla property on County Road D. Second to the motion was made by Chairman Curns. Motion carried.

**(c)Timothy & Michelle Bellile-Loss Road:** Surveyor mailed all documents as no one was able to attend. Basic parcel split into two lots. Supervisor Shaw made a motion to approve the Certified Survey Map for the Timothy & Michelle Bellile property on Loss Road with a second to the motion made by Chairman Curns. Motion carried.

**Sale of Access Right-of-Way – Kevin Byrum:** Mr. & Mrs. Byrum were present to discuss this possibility with the Board. Town Chairman Curns had spoken with the assessor & a local real estate agent to get a value for this property which was approximately \$3,500 & shared this information with the Byrums. The Byrums felt this was high as the previous owner purchased it as right-of-way for \$450 & they would be willing to pay that amount. Discussion on verifying that this actually belongs to the Town before any decisions can be made.

**Annual License Renewals – Approvals: (a)Liquor:**

**(1)Class B" Combination:** Supervisor Shaw made a motion to approve the Annual Renewal "Class B" Combination Liquor Licenses for Log Cabin Bar – Lynn Marie Buntrock; Pine Tree Supper Club, Inc. – Mark Birkholz; Bean City Bar and Grill LLC – Erin L Hammen; Pup's Irish Pub – Michael T Loughrin; Hucklberry Acres Campground – Jesse & Holly Koltz; Wolf River Trips, Inc. – Janet Koplien & Phil's Still, LLC – Philip Heimbruch. A second to Supervisor Shaw's motion was made by Chairman Curns. Motion carried.

**(2)Class "A" for Off Sale Only:** Supervisor Shaw made a motion to approve the Annual Renewal Class "A" for Off Sale Only Liquor Licenses for Triple G Investments, Inc – Northport Convenience Center – Georgia Gehrke & US LLC dba: Royalton Station – Ramji P Marasini. A second to Supervisor Shaw's motion was made by Chairman Curns. Motion carried.

**(b)Cigarette:** Supervisor Shaw made a motion to approve the Annual Cigarette Licenses for: Hucklberry Acres Campground; Wolf River Trips & Campground; Northport Convenience Center; Royalton Station; Bean City Bar and Grill; Pup's Irish Pub & Phil's Still. A second to Supervisor Shaw's motion was made by Chairman Curns. Motion carried.

**(c)Operator: (1)Northport Convenience Center:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Kristi Moeller; Jared D. Gehrke & Diane Fabisiak. Motion carried.

**(2)Pine Tree Supper Club:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Corinne A. Dorsey; Sue A. Wood; Brian Affeldt & Debra L. Olson. Motion carried.

**(3)Pup's Irish Pub:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Colin Loughrin; Donna Kempf; Louise M. Rossi-Kabe; Maria Martinez; Kayla Peotter & Sofia Pulido. Motion carried.

**(4)Bean City Bar and Grill:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Adam Stepniak; Chantale Perreault; Angela Diem; Katrina Haase; Brian Carelli; Lisa M. Taylor & Carolyn Haag. Motion carried.

**(5)Hucklberry Acres Campground:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Arica J. Brooks; Ellie Madsen; Cambria Fitzgerald; Amy Hart & Patricia Buckner. Motion carried.

**(6)Wolf River Trips, Inc.:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Brianna Barrington; Lili Gould; Paige Faucher; Lindsey Gagnow; Kasey Pinch; Emily Anderson & Ellen Field. Motion carried.

**(7)Phil's Still, LLC:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Jamie DuFrane; Karmin Heimbruch; Scott Heimbruch; Autumn Fahser; Robert M. Luedtke; Riza Beard & Angela Montry. Motion carried.

**(8)Log Cabin Bar:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Maureen Brizzolara; Tiffani Howard & Linda Mentzel. Motion carried.

**(9)Royalton Station:** Motion was made by Supervisor Shaw & seconded by Chairman Curns to approve the issuance of Operator Licenses to: Mahesh Panthi & Rolshell Ann Pynenberg. Motion carried.

**(d)Campground Operator:** Supervisor Shaw made a motion to approve & issue Campground Operator Licenses to: Hucklberry Acres Campground; two (2) for Wolf River Trips & Campground-(1)E8799 Larson Road, Weyauwega & (2)E8041 County Road X, New London & for Guth's Resort. A second to Supervisor Shaw's motion was made by Chairman Curns. Motion carried.

**(e)Mobile Home Park Operator:** Supervisor Shaw made a motion to approve & issue a Mobile Home Park Operator License to: Scott & Ann Krautkramer-Oakwood Estate (59 lots). A second to Supervisor Shaw's motion was made by Chairman Curns. Motion carried.

**Hucklberry Acres Campground July 3<sup>rd</sup> Fireworks Display Approval:** Jesse & Holly Koltz provided the Town with the required proof of liability insurance to be in place for the issuance of a fireworks display permit. Supervisor Shaw made a motion to approve a Fireworks Display permit for a July 3<sup>rd</sup> display at Hucklberry Acres Campground, with a second to the motion made by Chairman Curns. Motion carried.

**Fire Dues:** Chairman Curns explained the current situation regarding the City of New London/New London Fire Department asking the Town to give them the Fire Dues received as well as all required contractual payments. Explained that it has never been handled this way in the past & the City & our Town attorneys' are working on trying to resolve this matter.

**ATV/UTV Routes Ordinance – Second Reading & Clarification on Cut-Off Road:** A second reading of the Ordinance was conducted by Supervisor Shaw. Reminded that the Ordinance will be adopted at the July 14<sup>th</sup> Meeting but will not be in place until all signs are installed.

**Roads: (a)Monthly Report:** Ongoing patching.

**(b)Road Equipment-Report/Repairs/ Purchases Needed:** Everything is OK at this time.

**(c) Guard Rails:** Discussed at May meeting – property owner no longer needs them.

**(d)Tractor Loader Sale:** Discussion. Chairman Curns made a motion to sell the tractor loader – put on online auction site. Second to Chairman Curn's motion was made by Supervisor Manske. Motion carried.

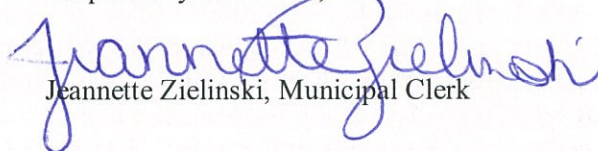
**(e)Ferry Street – Cost Share:** Brenda Maass was present to explain the situation relating to removal of damaged oak trees in the road right-of-way & needing to cap off an artesian well which cost \$1,000.00. Mrs. Maass was asking the Town Board if the Town could assist with the payment since the trees were in the road right-of-way. Discussion. Motion to split the cost of tree removal was made by Chairman Curns with a second to the motion & clarification that the trees would be taken off at the ground & the wood/brush removed at a cost of no more than \$700.00. Motion carried.

**Meetings/Training/Waupaca County Zoning Hearings: Attended:** None; **Upcoming:**

**Correspondence Received:** None

Motion to adjourn was made by Supervisor Shaw. Second made by Chairman Curns. Motion carried.

Respectfully Submitted,

  
Jeannette Zielinski, Municipal Clerk