

Monthly Town Board Meeting – September 10, 2019

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Mukwa Town Hall, E8514 Weyauwega Road, Northport

6 in Attendance

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on August 30, 2019 and the final agenda was posted in the three designated places on September 6, 2019.

Pledge was recited.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a) August 13th Ritchie Lane Residents Special Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the August 13th Special Meeting held with Ritchie Lane Resident with the correction "5:30 p.m. start". Second to the motion was made by Supervisor Manske. Motion carried.

(b) August 13, 2019 Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the August 13, 2019 Monthly Town Board Meeting Minutes as printed. Motion carried.

(c) August 24th Klatt Road Special Meeting Minutes: Motion to approve the August 24th at 8:00 a.m. Special Meeting regarding Klatt Road was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the August 30, 2019 Treasurer's Report as read & printed. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 27730 through 27752, dated August 14, 2019 through September 10, 2019, and Direct Withdrawals of Social Security, Medicare & Federal Tax of \$1,304.30; for a total of \$99,058.22. Second to Chairman Curns' motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents: Residents of Cut-Off Road were present to again discuss their concerns about the buoys that had been approved & recently placed along the river near their properties. Board asked if the buoys had been moved to their proper locations, per the August Monthly Board Meeting. Mr. & Mrs. Froehlich along with Scott Meyer are asking that the first upstream buoy to be removed as they feel it is unnecessary, as you can see the second buoy for quite a long way. Chairman Curns asked for Mr. Meyer's contact information so that he could meet with him on site. Tom Handschke-Bean City Road asked if a "Stop Ahead" sign were necessary on the east side of Cut-Off Road near the intersection of County Highway W. The rules for stop ahead signs are mandated by the Manual on Uniform Traffic Control Devices (MUTCD) & we will have maintenance make sure to check for blocked visibility & install a sign if needed. A New London resident stopped again to check on the progress of a possible ATV/UTV Ordinance & to give an update that New London did have this topic on their agenda to discuss. The Board is waiting for more consistency in rules and will address this issue at a later date.

Animal Control Officer: (a) Animal Report Forms/Veterinary Invoice/s: None **(b) Citation Letter/s:** None

Building Inspector: Supervisor Shaw read the submitted September Building Inspector report and made a motion to accept it with a second to the motion made by Supervisor Manske. Motion carried.

Log Cabin Bar – Waupaca County Zoning Correspondence Received – Drainfield Hold Harmless Agreement:

It was found that the Log Cabin's drainfield was located three feet in the Town right-of-way. The Hold Harmless Agreement guarantees that the property owner would have to move it in case of possible necessary road work. Supervisor Shaw made a motion to approve the Drainfield Hold Harmless Agreement (*drafted by Town Attorney Sorenson-copy on file in Clerk's Office*) for Tom Christian & Lynn Buntrock-Log Cabin Bar with a second to Supervisor Shaw's motion made by Supervisor Manske. Motion carried.

Raze Order – E8132 Weyauwega Road: Supervisor Shaw made a motion to approve the requested Raze Order (*drafted by Town Attorney Sorenson-copy on file in Clerk's Office*) for Michael & Cindy Wulf at E8132 Weyauwega Road with a second to the motion made by Supervisor Manske. Motion carried.

Plan Commission: (a) Update: Plan Commission Chair Shaw advised that the next topic to be discussed will be parcels over 5 acres that are currently zoned Rural Residential to see if they want to switch to Agriculture and Woodland Transition.

(b) Next Meeting – Date/Time: Next meeting has been scheduled for Wednesday, September 18th at 6:00 p.m.

City of New London – Correspondence Received Regarding Fire Dues: Town Attorney Sorenson drafted a reply to the City's request that the Town immediately send the 2019 Fire Dues to them. Correspondence was reviewed and approved for Clerk to send to the new City Administrator with additional information regarding Fire Dues.

Roads: (a) Monthly Report:

(b) Road Equipment-Report/Repairs/ Purchases Needed: All equipment is working OK. Making a chute to assist with graveling shoulders.

(c) Fahrner Asphalt Crack Sealing Quote: Due to storm clean-up costs, it has been decided that there is no room in the budget for crack sealing this year.

(d) Broadway/Mechanic/Market Streets-Follow-up: Culverts have been delivered, due to storm there is a delay in tree removal. Unable to start until all trees have been removed from the right-of-way.

(e) 2019 Road Constructions Projects - Follow-up: Reported that ditching has been started on Ritchie Lane but not completed. Madden Road project is complete. Work set to begin this week on Pine Ridge Lane & possibly next week on Oakwood. Supervisor Shaw advised that Klatt had been pulverized & may pave yet this week.

(f) Railroad Crossing Removal Agreement – Discussion/Possible Action: Discussion. Board in agreement that before paving on Ferry or Broadway that it would be best to have the railroad crossing removed. Further discussion on how far back to remove as these roads are also used by the snowmobile clubs, possibly minimum of six to eight feet or the entire right-of-way. Will be added to October Meeting Agenda for further discussion/action.

(g) Pamela Lane Repair: Paving not completed as of meeting, but back side of hill from Lyons Road has been constructed.

(h) Municipal Disaster Declaration – Storm Damage/FEMA Clean-up: Clerk Zielinski attended the FEMA briefing at the Appleton Courthouse & is working with County & State Emergency Management to get the Town set-up with log-in to the Grant Portal.

(i) Waupaca County Highway Department – Service Agreement Approval/Signature: Motion to approve a five (5) year Service Agreement from 2020 through 2024 between the Town & the Waupaca County Highway Department to begin on January 1, 2020 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

(j) Ordinance 3-99 Driveway, Culvert & Mailbox Ordinance – Discussion/Possible Revisions: Will continue to work on possible revisions. To be done at a later date.

Meetings/Training/Waupaca County Zoning Hearings: Attended: (1) Chairman Curns & Supervisor Shaw attended the August 15th @ 5:30 p.m. – Waupaca County Towns Association Quarterly Meeting – Town of Dupont, N11297 Town Hall Road; (2) Supervisor Shaw attended the September 10th @ 10:30 a.m. – Waupaca County Planning & Zoning Public Hearing for Brian O’ Toole – County Road W – Courthouse;

Upcoming: (1) September – Wisconsin Towns Association Fall Workshops – Various Dates/Locations

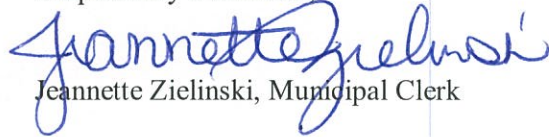
(2) October 3rd – Wolf River Preservation Association Meeting – Fremont Village Hall

(3) October 13th – 15th – Wisconsin Towns Association Annual Convention – Wisconsin Dells

Correspondence Received: None

Motion to adjourn was made by Chairman Curns. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk