

Monthly Town Board Meeting – March 20 2017

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

12 in attendance

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on March 10, 2017 and the final agenda was posted in the three designated places on March 17, 2017.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a)February 13, 2017 Monthly Town Board Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the February 13, 2017 Monthly Town Board Meeting Minutes as printed. Motion carried. (b)March 10, 2017 Special Town Board Meeting Minutes: A motion to approve the March 10th Special Town Board Meeting Minutes as printed was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the February 28, 2017 Treasurer's Report as read & printed. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 26498 through 26548, dated February 14, 2017 through March 20, 2017, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,205.18 & the We Energies February Invoice of \$775.96; for a total of \$929,234.68. Second to Chairman Curns' motion was made by Supervisor Shaw. Motion carried.

Public Forum - Town of Mukwa Residents: Tom Handschke-Northport Snowmobile Club – Tom asked the Board about the possibility of storing the club's new tractor in the Town shed and also about doing modifications to the garage so that they could store signs. As this was not an Agenda item, the Board asked Mr. Handschke if he could attend the Friday, March 24th Special Town Board Meeting so as to discuss this further. New London School Board Candidate John Heideman was present to introduce himself & advise why he was interested in running for School Board.

Certified Survey Map Approval – Parcel Splits: (a)Richard Loss – Loss Road: Mr. & Mrs. Loss were present to review their proposal & answer any questions. A motion to approve the Richard Loss – Loss Road land split Certified Survey Map (CSM) as presented was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried. (b)Terry & Mary Dorschner – Mulroy Road: Mr. Dorschner was also present to review the project with the Board as he had attended a previous meeting to explain what he needed to do. Maps were reviewed and questions answered. Supervisor Shaw made a motion to approve "Lot 1" of the presented Certified Survey Map (CSM) with a second to the motion being made by Supervisor Manske. Motion carried. A second motion was made by Supervisor Shaw to accept the 0.2248 acres of roadway at the end of Mulroy Road so the residents/owners (of Lot 1 & Lot 2) will have access. Supervisor Shaw's motion was seconded by Supervisor Manske. Motion carried.

Waupaca County Circuit Court Judge Candidate – Troy Nielsen: Mr. Nielsen was present to speak with those present about his qualifications and background.

Animal Control Officer: (a)Animal Control Ordinance Review: Supervisor Shaw emailed a copy of the Town's Animal Control Ordinance to the Attorney at Wisconsin Towns Association for Review. Advised that the Town could run a Town issued citation through County Circuit Court served by a County Officer or the Town could serve and do a Civil Court. Attorney said the current Ordinance seemed sufficient. Current concern is a resident who has had cattle running at large. Animal Control Officer was present & reported that resident has received a minimum of two tickets this month regarding this issue and possibly one last year. Resident also owes restitution to neighbors for property damage caused by cattle running at large. Supervisor Shaw made a motion to have the Town Animal Control Officer issue a citation based on Animal Control Ordinance 2-00 – Section 2.0 #1 – Livestock at Large Prohibited. A second to the motion was made by Supervisor Manske. Motion carried. Supervisor Shaw made a motion to also include a citation based on Public Nuisance Ordinance 2-97 – Section 1(B)(6) regarding all animals running at large with a second to the motion made by Supervisor Manske. Motion carried. (b)Animal Report Forms/Veterinary Invoices: Letters Sent. Not Veterinary invoices received. (b)Citation Letter/s: None.

Building Inspector: (a)Monthly Report: Reviewed – On File; (b)Implementation of Wisconsin Act 211 – Municipality Delegation of Authority: Motion to approve & sign the Wisconsin Act 211-Municipality Delegation of Authority (to authorize Paul Hanlon to act on the Municipality's behalf) was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. (Note: Every Municipality in Wisconsin must enroll in this system per Act 211. This requires each Municipality to electronically report new one- and two- family building permits)

Jason Claussen – Court Street – Potential Septic Placement: Mr. Claussen was not present & no additional information has been given to the Town. Will add to April Agenda.

Right-of-Way Abandonment in North Port – North of Court Street to Highway 54: No additional information as of meeting. Will be added to April Agenda.

Operator License Approval – Northport Convenience Center: (a)Jacob Young: (b)Lauren Moeller: Motion to approve an Operator License for Jacob Young & Lauren Moeller for the Northport Convenience Center was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Roads: (a)Monthly Report: Mukwa Maintenance Personnel was unable to attend. Ongoing pothole filling – weather permitting.

(b)Road Equipment-Report/Repairs/ Purchases Needed: All okay at this time.

(c)Follow-up: Starlight Drive-City of New London Infrastructure: City is continuing with this project. No new information at this time.

(d)2017 Road Projects: (1)Portion of Weyauwega Road: Agreed that the portion from approximately Laib Road to Larry Road will be completed this year. (2)Otto Road Ditch Cleaning: Estimates Received from Mid State Tree Service & New London Tree Service along with a quote from Waupaca County Highway Department for ditching & tree cutting to clear right-of-way from Hwy 54 to approximately N4883 Otto Road in preparation for road project. After reviewing each estimate a motion was made by Supervisor Shaw to accept & approve the estimate received from

Mid State Tree Service for \$1,275.00 to clear the right-of-way and take the marked trees. Supervisor Manske made a second to the motion. Motion carried. Ditch cleaning estimates were received from Casey Excavating & Waupaca County Highway Department. Discussion & questions answered by Greg Flohr, Waupaca County Highway Dept. Asst. Field Operations Manager regarding discrepancies in the two estimates, specifically landscaping. Supervisor Shaw made a motion to accept the Casey Excavating estimate of \$21,500. Discussion. Supervisor Shaw's motion died for lack of a second. Discussion. Chairman Curns made a motion to accept the ditching estimate from the Waupaca County Highway Department (\$30,000). A second to Chairman Curn's motion was made by Supervisor Manske. Aye: 2 No: 1 Motion carried. (3)Manske Road Culverts: Greg Flohr, Waupaca County Highway Dept. Asst. Field Operations Manager was also present to explain meeting with the DNR on the failing Manske Road culverts. Mr. Flohr explained that during his meeting with the DNR it was recommended that it would be best to relocate the culvert to the west and use one 60" or 72" pipe instead of the current dual pipes. Discussion that this would require a larger asphalt patch. Chairman Curns made a motion to start the application for cost share with the County Highway Department (50/50 Split) for this project with a second to the motion made by Supervisor Shaw. Motion carried. (4)Discussion on Additional Projects: Ritchie Lane issues and crack sealing were discussed.

Meetings/Training/Waupaca County Zoning Hearings: **Attended**: (1)The Board, Clerk & Treasurer attended the February 16th @ 6:00 p.m. – Waupaca County Towns Association Meeting – WCI, Manawa; (2)The Board attended the February 17th - WTA District Meetings – Marq-DePere; (3)Clerk Zielinski attended the March 9th @ 12:30 p.m. - Wisconsin Asphalt Pavement Association Seminar – Liberty Hall, Kimberly; (4)No one was able to attend the March 9th – Phosphorus in Waterways-Milwaukee;

Upcoming: (1)March 29th @ 6:00 p.m. – Waupaca County Emergency Management-National Weather Service Storm Spotter Training-Courthouse; (2) April 20th @ 10:00 a.m. – Waupaca County Planning & Zoning Public Hearing on Revisions to Zoning Ordinance, Chapter 34 - Courthouse, Room 1068

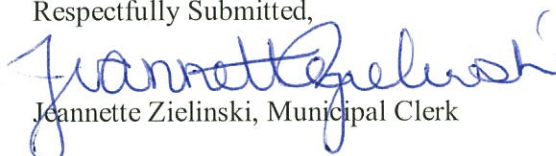
Election Reminder: April 4th Election – Please Contact Clerk Zielinski to Register or Absentee Vote.

April Monthly Board Meeting Date Change: Meeting Moved to Monday, April 10th.

Correspondence Received:

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,



Jeannette Zielinski, Municipal Clerk

Special Town Board Meeting – March 24, 2017

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

2 in attendance

Chairman Curns called the meeting to order at 1:00 p.m. Notification of this meeting was posted in the three designated places on March 21, 2017.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Excused; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Northport Snowmobile Club – Storage: Tom Handschke had asked about the possibility of storing the club's new tractor in the Town shed and also to possibly modifying the garage for sign storage during the Five-Minute Public Forum of the March 20th Monthly Town Board Meeting. As this was not an agenda item, the Board was unable to discuss or make any decisions at that time & asked Mr. Handschke to attend this Special Town Board Meeting. Tom explained that the club was interested in storing the tractor in the Town's big shed during the summer & would like to enclose the overhang on the garage in order to store signs & posts. The club would pay for modifications. Discussion on possible liability to the Town with non-Town personnel on the property. Board decided it would be best to discuss the possibility with the Town's attorney & insurance company before making any final decisions.

Road Maintenance Employee Assistant – Wages: Discussion on concerns that some road projects required two people for efficiency & safety. Due to liability/insurance concerns it was felt best that only Town employees should be present for Town projects such as tree trimming. Supervisor Shaw made a motion that Town Road Maintenance Assistants wages will be set at \$16.00 per hour with a second to the motion made by Supervisor Manske. Motion carried.

Road Budget Review: Review of finances as of the first quarter of 2017, discussion on what will be needed to operate for remainder of year.

Prepare Road Project Bids to be Submitted to Newspaper/s for Otto Road, Weyauwega Road & Ritchie Lane: Working time to discuss each project, road length, width, stone depth, asphalt depth, etc. Bid Opening will be held on Monday, April 24th at 6:00 p.m. and Bids Award at a meeting on Friday April 28th at 2:30 p.m.

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,



Jeannette Zielinski, Municipal Clerk