

## Monthly Town Board Meeting – June 20, 2016

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 4 in attendance

Chairman Curns called the meeting to order at 6:00 p.m. Pledge of Allegiance was recited. Notification of this meeting was given to the Press on June 11, 2016 and the final agenda was posted in the three designated places on June 17, 2016.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: May 16, 2016 Monthly Town Board Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the May 16, 2016 Monthly Town Board Meeting Minutes as written. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the May 31, 2016 Treasurer's Report as read & printed. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 26081 through 26131, with Exception of Void Check #26082; dated May 17, 2016 through June 20, 2016, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,565.02, for a total of \$290,572.24. Second to Chairman Curns' motion was made by Supervisor Shaw. Motion carried.

Public Forum - Town of Mukwa Residents:

Building Inspector: Supervisor Shaw read. Motion to accept the Building Inspector Report as presented was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: Reviewed. (b)Citation Letter/s: None.

Rails to Trails – Michelle Bachaus: Michelle Bachaus from the Wisconsin Bike Federation & Thomas Marquardt, Director of Public Works for the Town of Grand Chute were present to explain the programs and how a municipality can assist with getting projects started & funded.

Terry Dorschner – Extend Mulroy Road Right-of-Way Due to Land Split: Mr. Dorschner explained that he has a buyer for a portion of his land at the end of Mulroy Road, the concern is that currently they have to cross over each other's property to get to their property. Mr. Dorschner asked the Board about adding approximately 70 feet to Mulroy Road (this would be on Mr. Dorschner's property). The Board will check with the Town Attorney & Zoning. This will be added to a future agenda.

Annual License Renewals-Approvals:

(a)Liquor: Supervisor Shaw made a motion to approve the Annual Renewal Class "A" for Off sale Only Liquor Licenses for: Northport Convenience Center-Georgia Gehrke & Himalaya Petroleum LLC dba: Royalton Station-Ramji P. Marasini with a second to the motion made by Supervisor Manske. Motion carried. Supervisor Shaw made a motion to approve the Annual Renewal Class "B" Combination Liquor Licenses for: Pine Tree Supper Club; Jayne's Bean City Bar, Grill & Ballroom-Jayne Deeg; Wolf River Trips & Campground-Janet Koplien; Hucklberry Acres, Inc.-Sue Murray; Pup's Irish Pub-Michael T. Loughrin; Phil's Still-Phillip D. Heimbruch; Log Cabin Bar-Lynn Buntrock; & Guth's Resort-George R. Seater, III. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried.

(b)Cigarette: Motion was made by Supervisor Shaw to approve the Annual Cigarette Licenses for: Jayne's Bean City Bar, Grill & Ballroom; Wolf River Trips & Campground; Hucklberry Acres, Inc.; Pup's Irish Pub; Phil's Still; & Guth's Resort-George R. Seater, III. A second to the motion was made by Supervisor Manske. Motion carried.

(c)Operator: (1) Royalton Station: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of an Operator License to: Rajan Panthi. Motion carried.

(2) Northport Convenience Center: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Kristi Moeller; Carol Dorsey; Matthew Clark; Jared D. Gehrke; Jazzmine Morin-Muthig & Debra J. Engels. Motion carried

(3)Pine Tree Supper Club: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Debra L. Olson; Brian Affeldt; Sue Ann Wood & Corinne Dorsey. Motion carried.

(4)Jayne's Bean City Bar: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Daniel P. Deeg; Angela Diem; Christopher Prellwitz; Adam Stepniak; Kendra Marten; Margaret W. Levezow & Erin Hammen. Motion carried.

(5) Wolf River Trips & Campground: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Jacob Pinch; Sam Van Alstine; Brittney Hogan; Brett Handschke; Amanda Miller; Jess Evans; Anna Van Alstine; Miranda Moede; Hannah Farrell; Mark Flease; Joe Kraft; Kelly Schwartz & Mattie Gould. Motion carried.

(6)Hucklberry Acres, Inc.: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Dianne Penney; Julie Fronczak; Lois Cunningham; Eugene P. Murray; Joyce Dain; Jean Harvath; Connie Wilz; Randall J. Stupecky; Amy Hart & Brooke Krieglstein. Motion carried.

(7) Pup's Irish Pub: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Colin M. Loughrin; Donna S. Kempf; Louise M. Rossi-Kabe; Lindsey Ernst; Gabrielle Euhardy; Karissa L. Walbruck & Kayla Schuh. Motion carried.

(8)Phil's Still: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Brenda Graham; Katie A. Selk; Jamie DuFrane; Chasidey Greenwood; Karmin Heimbruch; Scott Heimbruch; Natalie Schuelke; Teresa Myers; Amanda Miller & Robert M. Luedtke. Motion carried.

(9)Log Cabin Bar: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of Operator Licenses to: Linda Mentzel; & Krystal Monty. Motion carried.

(10)Guth's Resort: A motion to approve the issuance of an Operator License to: Beth Eick was made by Supervisor Shaw & seconded by Supervisor Manske. Motion carried.

(d)Campground Operator: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve & issue Campground Operator Licenses to: Guth's Resort; Hucklberry Acres, Inc. & two (2) for Wolf River Trips & Campground-(1)E8799 Larson Road, Weyauwega & (2)E8041 County Trunk X, New London. Motion carried.

(e)Mobile Home Park Operator: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to approve the issuance of a Mobile Home Park Operator License to: Scott & Ann Krautkramer-Oakwood Estates (59 lots). Motion carried.

Fireworks Permit – Display: Sue Murray-Hucklberry Acres Campground on July 2<sup>nd</sup>: A motion to approve & issue a Fireworks Permit to Sue Murray at Hucklberry Acres Campground for a display on July 2<sup>nd</sup> was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Roads: (a)Monthly Report: Mukwa maintenance reported that Jennings Road near Markman Road will need repair and also issues with the culvert on Larson Road. Reported that the pole saw broke. Will check to see if it can be repaired. (b)Road Equipment-Report/Repairs/ Purchases Needed: (c)Culverts: (1)Dey Road: Project completed by Waupaca County Highway Department. Requirements were submitted by WIDNR. (2)Weyauwega Road: Quote will be obtained. Added to July Agenda. (3)Waupaca County Highway Department 50/50 Culvert Payment (Reimbursement): Paperwork completed & signed to be submitted to Waupaca County Highway Department. Invoice not received as of this date, however, proposed cost is \$7,100.00. (e)Road Projects Follow-up: All three projects – Madden Road, Deer Haven Drive & Ebert Road have been completed and paid. The Madden & Ebert Road projects went over their proposal due to additional work needed, however the Deer Haven Drive project came in under which helped off-set the additional cost.

Meetings/Training/Waupaca County Zoning Hearings: **Attended**: (1)Supervisor Shaw attended the May 19<sup>th</sup>, 5:30 p.m. Waupaca County Towns Association Quarterly Meeting held in Manawa. (2)The Board, Clerk, Treasurer & Town Assessor were present at the Mukwa Town Hall for the Annual Board of Review held on May 24<sup>th</sup> from 5:00 to 7:00 p.m. (3)No Board members were able to attend the May 25<sup>th</sup>, 10:00 a.m. Waupaca County Planning & Zoning Hearing held at the Courthouse.


**Upcoming**: (1)July 26<sup>th</sup> – 6:00 p.m. Ambulance Consortium Meeting – Weyauwega City Hall.

Election Reminder: August 9<sup>th</sup> Primary – See Clerk Zielinski to Register to Vote or request an Absentee Ballot.

Correspondence Received:

Motion to adjourn was made by Chairman Curns. Second made by Supervisor Shaw. Motion carried.

Respectfully Submitted,

  
Jeannette Zielinski, Municipal Clerk

### **Special Town Board Meeting – July 5, 2016**

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

Chairman Curns called the meeting to order at 8:00 p.m. Notification of this meeting was posted in the three designated places on July 1, 2016.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

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Ditch Mower – Repair or Replace: Lengthy Discussion on options. Cost quoted to repair was approximately \$1,400.00, noted that current mower is almost eight (8) years old. Chairman Curns had checked with several dealers & felt that the best option available was a Vermeer from Service Motor Company at a cost of \$8,125.00 Motion was made by Supervisor Shaw with a second by Supervisor Manske to authorize spending up to \$8,125.00 for the recommended Vermeer model with \$5,325.09 coming from the Designated Equipment Fund and the remainder balance of \$2,799.91 to be paid out of the Road Construction/Maintenance Account. Motion carried.

September Monthly Board Meeting Date Change: Clerk Zielinski will be attending training during the week of September 19<sup>th</sup> and asked the Board to move the Monthly Town Board Meeting Date. Discussion. Supervisor Shaw made a motion to move the Monday, September 19<sup>th</sup> Monthly Town Board Meeting to Tuesday, September 13<sup>th</sup> at 6:00 p.m. Second to the motion was made by Supervisor Manske. Motion carried.

Motion to adjourn was made by Supervisor Shaw. Second made by Chairman Curns. Motion carried.

Respectfully Submitted,

  
Jeannette Zielinski, Municipal Clerk