

## **Monthly Town Board Meeting – May 21, 2012 – Immediately After Special Meeting of Electors**

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 19 in attendance; 5 non-residents including Attorney Sorenson  
Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on May 11, 2012 and the final agenda was posted in the three designated places on May 17, 2012.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Follow-up to Special Meeting of the Electors Regarding Driftwood Road: No further discussion necessary. Motion was made by Chairman Curns to authorize Attorney Sorenson to draft an offer to purchase the Bernie Ritchie land on Driftwood Road for \$18,000, subject to County Zoning approval of the parcel split. Second to the motion was made by Supervisor Shaw. Motion carried. Motion was made by Chairman Curns that the previous-stated offer includes a Certified Survey. Second to the motion was made by Supervisor Shaw. Motion carried. Motion was made by Supervisor Shaw that the offer to purchase include that the seller (Bernie Ritchie) pays for the survey. Supervisor Freeman made a second to the motion. Motion carried. Motion was made by Supervisor Shaw with a second to the motion by Supervisor Freeman that the money to pay for the Bernie Ritchie/Driftwood Road land will come from the Road Construction & Maintenance Account. Motion carried.

Follow-up to Pump House-Ferry Street/Lee McFaul: Mr. McFaul's Attorney has sent follow-up to Attorney Sorenson regarding this issue. It has been found that the pump house is actually on property that belongs to Mr. McFaul. Attorney Sorenson stated that when a use/road is abandoned then it reverts back to the landowner. Mr. McFaul would like the building removed & will be glad to do that at no charge to the Town. The Town will remove the pump & the concrete slab. Mr. McFaul explained that he has spoken with John & Irene Kraske and that nothing will change – it will still be a boat landing. Mr. McFaul & Attorney Sorenson further explained that this specific piece of property has been in McFaul's name as owner of record for over 30 years. It was further discussed that a guard rail will need to be installed after the building is removed. Tom Handschke questioned whether there would be a problem regarding the snowmobile trail. Supervisor Shaw questioned whether an easement will be necessary to ensure that it will still be a snowmobile trail & boat landing. Mr. McFaul stated he would grant an easement. Attorney Sorenson will send correspondence to the Kraske's regarding an easement. Supervisor Shaw made a motion that the Town would remove the concrete slab and put a guard rail in place where the back/south side of the shed currently is and the Town will remove & keep the pump and the Town will have an easement from Mr. McFaul for turn-around & snowplowing purposes. Supervisor Freeman made a second to the motion. Motion carried. Motion was made by Chairman Curns to authorize Attorney Sorenson to contact John & Irene Kraske to obtain a legal easement for purposes of the snowmobile trail & watercraft boating access. Supervisor Shaw made a second to the motion. Motion carried. Motion was made by Supervisor Shaw to scrap the pump in the pump house with our Town Employees. Motion was seconded by Supervisor Freeman. Motion carried.

Approve Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw to approve the April 16, 2012 Monthly Town Board Meeting Minutes as printed. A second to the motion was made by Chairman Curns. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Motion was made by Supervisor Shaw, seconded by Supervisor Freeman to approve the April 30, 2012 Treasurer's Report as presented & read. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Chairman Curns/Sup. Shaw to approve payment of Vouchers 234040 through 24111, with Exception of Void Checks #24043 & #24071, dated April 17, 2012 through May 21, 2012, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,412.61, for a total of \$26,490.90. Motion carried.

Public Forum - Town of Mukwa Residents: None

Plan Commission: (a)Update/Monthly Report: Plan Commission Chair Shaw reported that Jane Mulroy was present at the May 14<sup>th</sup> Plan Commission Meeting & is requesting a zone change of four (4) acres from Ag Woodland Transition (AWT) to Commercial to set up as a processing kitchen, banquet hall, general store, bakery & public gardens. The Town of Mukwa Plan Commission did approve Mrs. Mulroy's request at the May 14<sup>th</sup> Meeting. (b)Jane Mulroy: (1)Adopt Resolution 65-3-12 To Establish Participation Procedures to Amend the Town of Mukwa Comprehensive Plan:

Supervisor Shaw made the motion to Approve & Adopt Resolution 65-3-12 To Establish Participation Procedures to Amend the Town of Mukwa Comprehensive Plan. Chairman Curns made a second to the motion. Motion carried.

(3)Follow-up & Schedule Jane Mulroy Public Hearing: Supervisor Shaw made a motion to schedule a Public Hearing on Thursday, June 21, 2012 at 6:00 p.m. to be held at the Mukwa Town Hall for Jane Mulroy for her requested change from AWT to Commercial. Supervisor Freeman made the second to the motion. Motion carried.

Next Scheduled Meeting (if needed): Wednesday, June 6<sup>th</sup> at 6:00 p.m. to be held at the Mukwa Town Hall.

### **RESOLUTION 65-3-12 RESOLUTION TO ESTABLISH PUBLIC PARTICIPATION PROCEDURES TO AMEND THE TOWN OF MUKWA COMPREHENSIVE PLAN**

WHEREAS, the Town of Mukwa, Waupaca County Wisconsin has decided to amend the Town of Mukwa Comprehensive Plan under the authority of and procedures established by §66.1001(4), Wisconsin Statutes; and WHEREAS, §66.1001(4)(a), Wisconsin Statutes requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of the comprehensive plan amendment process, and that such written procedures shall provide for wide distribution of plan materials, an opportunity for the public to submit written comments on amendment materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Town of Mukwa believes that regular, meaningful public involvement in the comprehensive plan amendment process is important to assure that the resulting amended plan meets the wishes and expectations of the public. NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Mukwa, Waupaca County, Wisconsin adopts the attached written procedures included in the October 4, 2011 "Public Participation Strategy and Procedures" as its public participation procedures meeting the requirements of §66.1001(4), Wisconsin Statutes.

The above and foregoing Resolution was adopted by the Town Board of the Town of Mukwa, Waupaca County, Wisconsin, at the Monthly Town Board Meeting held on the 21st day of May, 2012 and shall take effect and be in force effective immediately.

Aye 3

/s/Chairman, Jim Curns

No 0

/s/Supervisor #1, Lee Shaw

/s/Supervisor #2, Neil Freeman

I hereby certify that this is a true copy of a Resolution passed by the Town Board of the Town of Mukwa, on the 21<sup>st</sup> day of May, 2012

/s/Jeannette Zielinski, Municipal Clerk

Posted: May 22, 2012

Mukwa Town Hall

Bean City Bar & Grill

Northport Convenience Center

**Building Inspector:** (a) Report for April-May: Dan Schultz-Sunset Ln: Egress Window & Garage Addition; Tobin Kimball-Markman Rd: Shed; Terry Laib-Laib Rd: Rebuild Porch & Garage; Steve & Tammy Nutter-Pine Ridge Dr: Storage Building; Steve Morlock-Lyons Rd: Garage. Monthly Total - \$73,000 & Year-to-Date Total - \$641,000. Motion to accept the April Building Inspector's Report was made by Chairman Curns with a second to the motion made by Supervisor Freeman. Motion carried.

**Animal Control Officer:** (a) Animal Report Forms/Veterinary Invoice/s: Reviewed (b) Citation Letter/s: None issued. (c) Approve/Sign Annual Wolf River Veterinary Clinic Stray Animal Boarding Contract: Contract Reviewed noting small fee increase. Motion to Approve & Sign the Annual WRVC Stray Animal Boarding Contract was made by Supervisor Shaw with a second to the motion made by Supervisor Freeman. Motion carried.

**Fireworks Permits:** (a) **Sale of:** (1) Al Mayer-Northport Convenience Center: Chairman Curns made the motion to approve the application submitted by Al & Chris Mayer for a permit to sell fireworks at the Northport Convenience Center. Supervisor Shaw made the second to the motion. Motion carried. (2) Silver Lake Fireworks-Royalton Convenience Center: Supervisor Shaw made a motion to approve the application from Silver Lake Fireworks for a permit to sell fireworks at the Royalton Convenience Center. Chairman Curns seconded the motion. Motion carried. (b) **Display of:** (1) Sue Murray-Hucklberry Acres for a July 1<sup>st</sup> Display: Chairman Curns made a motion to approve a display fireworks permit for Sue Murray at Hucklberry Acres Campground for a July 1<sup>st</sup> display. Supervisor Shaw made a second to the motion. Motion carried.

**Mark Flease-Wolf River Trips & Campground – Review/Sign Certified Survey Map:** Mr. Flease was present and explained that he had purchased land from Ben Casey for improvements/parking for the campground. The Board reviewed the presented Certified Survey Map and Chairman Curns made a motion to approve & sign the CSM for Mark Flease. Supervisor Shaw made the second to the motion. Motion carried.

**Operator License: Bean City Bar-Angela Diem:** Motion to Approve & Issue an Operator License to Angela Diem for Bean City Bar & Grill was made by Supervisor Shaw with a second to the motion made by Supervisor Freeman. Motion carried.

**Roads:** (a) Monthly Report: Patching, shouldering & get mower ready-mow within the next two weeks; (b) Road Equipment-Report/Repairs/ Purchases Needed: Grader wheel lean-still an issue? (c) Transfer Town Half of Beckert Road to City-Approve Town Attorney Draft Annexation Ordinance to be Sent to New London: Motion to Authorize Town Attorney Sorenson to send follow-up correspondence on this issue & to draft an annexation ordinance, was made by Chairman Curns with a second to the motion made by Supervisor Shaw. Motion carried. (d) Follow-up to Board Annual Road Viewing/Inspection-Possible Road Repair Project/s & Crack-Sealing/Flex Patch Projects: Discussion on road budget and possible end-of-year expenses – decided \$25,000 reserve for November/December. Motion was made by Chairman Curns to designate a portion of Dey Road as the Town's 2012 construction project & to also replace two culverts on said road. Supervisor Shaw made a second to Chairman Curn's motion. Motion was carried.

**Meetings/Training/Waupaca County Zoning Hearings: Attended:** (1) Supervisor Shaw attended the April 20<sup>th</sup> – Instructional Asphalt Maintenance Seminar-DePere; (2) Chairman Curns attended the May 14<sup>th</sup> Town of Lebanon Meeting Regarding the Proposed Cell/Telecommunication Tower to be installed on the Mukwa/Lebanon border; (3) Supervisor Shaw attended the May 17<sup>th</sup> Waupaca County Town's Association Meeting held in Manawa; (4) Chairman Curns & Supervisor Shaw attended the May 18<sup>th</sup> - 9:00 a.m. Waupaca County Planning & Zoning Informational Campground Meeting held at the Waupaca County Courthouse; (5) Chairman Curns & Supervisor Shaw attended the May 18<sup>th</sup> – 10:00 a.m. Waupaca County Planning & Zoning Hearing Regarding the Proposed Cell Phone Tower in Lebanon held at the Waupaca County Courthouse. **Upcoming:** (1) May 31<sup>st</sup> – 9:30 a.m. - Waupaca County Planning & Zoning Hearing for Susan Laabs (Cut-Off Rd) -Courthouse; (2) May 31<sup>st</sup> - 6:00 p.m. – DNR Public Meeting Regarding Wolf River Property Management Plan – Mosquito Hill Nature Center.

**Election Reminder:** June 5<sup>th</sup> Governor Recall Election; August 14<sup>th</sup> Partisan Primary(Senate); November 6<sup>th</sup> General Election

REMINDER: July Monthly Town Board Meeting has been Changed to Monday, July 9th

Correspondence Received: Reviewed

Motion to adjourn was made by Supervisor Shaw. Second by Chairman Curns. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk