

## **Monthly Town Board Meeting – October 19, 2009 – 6:00 p.m.**

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 17 in attendance – 4 non-residents, including Town Attorney Bob Sorenson, Phil Roberts & Andrew Rowell-Omni Associates.

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on October 12, 2009 and the final agenda was posted in the three designated places on October 15, 2009.

The Pledge of Allegiance was recited.

Roll call of Officers: Jim Curns, Chairman – Present; Michael Wundrock, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will Adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve Monthly Town Board Meeting Minutes: Motion was made by Sup. Wundrock to accept the September 21, 2009 Monthly Town Board Minutes as printed. A second to the motion was made by Sup. Freeman. Motion carried.

Treasurer: (a) Approve Monthly Treasurer's Report: Motion was made by Sup. Freeman/Sup. Wundrock to approve the corrected September Treasurer's Report as read. Motion carried. (b) Short Term Tax Collector Bond: Information was presented to the Board. The Board felt this was not necessary at this time.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Sup. Wundrock/Sup. Freeman to approve payment of Vouchers 22399 through 22445, dated September 22, 2009 through October 19, 2009, and Direct Withdrawal of Social Security, Medicare, and Federal Taxes of \$1,021.00, and Wisconsin (Quarterly) Withholding of \$417.79, for a total of \$26,365.13. Motion carried. (a) Move Funds to Pay Well Invoice: Per WI DOR, payment should be based upon the total square footage of all applicable buildings-approximately 7900 sq. ft. Motion was made by Sup. Wundrock/Chairman Curns that the final well bill will be split at 30% from the Designated Building Fund (for the Town Hall) and 70% from the Road Construction/Maintenance Fund (for the Garage & Road Equipment Building). Motion carried.

Public Forum - Town of Mukwa Residents: Tom Handschke-Bean City Road asked what the total was for the well (final bill not received as of October 20<sup>th</sup>) the initial estimate was \$5,883.59.

County Supervisor: County Supervisor, Bob Flease was present and had nothing new to report at this time.

Dave & Jane Mulroy-Approval of Application for Minor Parcel Split on Manske Road: (Plan Commission approval was made at the October 7<sup>th</sup> Monthly Plan Commission Meeting). Motion was made by Sup. Freeman/Sup. Wundrock to approve the Dave & Jane Mulroy application for a minor parcel split (on Manske Road). Motion carried.

South Larry Rd: Representatives from Omni Associates were present to explain their results and recommendations from the Speed and Weight Limit Studies (complete studies available in Clerk's office). (a) Speed Study: Omni Conclusion (condensed)-"It is recommended to maintain the 45 mph posted speed limit for South Larry Road. The 35 mph advisory speed and "Slow-Children Playing" signs may be maintained because they are validated by the roadside development. The advisory speeds are for driver information only and are not enforceable." Motion was made by Sup. Wundrock/Sup. Freeman to take the Omni speed study recommendations and leave the current signage, as it currently exists – 45 mph with the advisory 35 mph at strategic locations. Aye: 3 Motion carried. (b) Weight Limit: Omni Conclusion (condensed)-"The existing pavement structure is not sufficient to handle current traffic loadings projected far into the future. Current & past traffic loading as well as surface water drainage issues are deteriorating the existing pavement. Reconstruction or rehabilitation of the pavement may be the best long-term option for Larry Road. Prohibiting through trucks or implementing appropriate weight restrictions may allow the pavement structure to last 10 years or more until rehabilitation is necessary. If year-round weight restrictions are implemented, a 15-ton weight limit is recommended. This weight limit should allow necessary traffic to use the road, but minimize the large load cut-through traffic using Larry Road that has the most effect upon the pavement structure. Additional law enforcement may be necessary to enforce this ordinance." Motion was made by Chairman Curns to do three things: next summer, fix the edge of Larry Road to make it structurally stable until that road should reasonably get to the end of its life, and also improve shoulders. Second, open Broadway up and make it a Through Truck Route, because it will take the pressure off of Larry Road and we know historically it has been able to do that in the past, if semis have a problem turning down here (Cty Trk X), they can go somewhere else. Third, make Larry Road a Class B, then we don't have any paperwork to fight with, everybody understands Class B, otherwise, if we make it complex, nobody is going to know what the hell is going on. Sup. Wundrock not able to support Chairman Curns motion, there is other roadwork that is far more demanding than putting any money into Larry Road, this year or next year, down the list, other serious roadwork needs to come first. Sup. Wundrock not comfortable with Class B, and rejects opening up Broadway Street. Sup. Freeman has misgivings, would need to have a legal opinion. Chairman Curns would be all right with delaying the part of fixing Larry Road, as we do have other roads that are worst, and amend his motion to still go with Larry Road as a Class B and Broadway as a Through Truck Route without a limit on it. No second to motion was made. Motion died. Motion was made by Sup. Wundrock/ Sup. Freeman that the Board take into consideration the recommendation by Omni Associates, Phil and Andy, and declare a year-round 15-ton weight limit on South Larry Road, and will not do any repair work in the near future, continue and expand the necessary permits to vehicles for which do business with the businesses on Larry Road. Aye: Sup Wundrock/Sup. Freeman; Opposed: Chairman Curns; Motion carried. (c) Repairs: Too late in the season for these types of repairs, will be added to a future agenda.

Wolf River Trips & Campground-Update to July 20<sup>th</sup> Monthly Meeting: As the Waupaca County Sheriff's Department has not reported any additional information or concerns, Mr. Flease was not asked to be present. The Board will meet with Mr. Flease in the spring before the campground/bar opens for the 2010 season.

Building Inspector Report for October: Rodney Davis-Church St: 3 Season Room; Karl Block-Larry Rd: Addition to Garage; James Reichow-Sunrise Ct: Storage Shed; Jose Granadeno-Labrador Ln: Storage Shed; Harold Daberkow-Cut-Off Rd: Siding; Terry Wegner-Cty Trk X: Siding; Tina Sasman-Weyauwega Rd: 4 Season Room/Remodeling; Ryan Martin-Manske Rd: Pole Building. Monthly Total: \$103,800.00. Yearly Total: \$898,029.77. Motion was made by Supervisor Freeman and seconded by Supervisor Wundrock to approve the October Building Inspector's Report. Motion carried.

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: None. (b)Citation Letter/s: None issued.

Plan Commission: (a)Update/Monthly Report: Plan Commission Chairman, Lee Shaw reported that at the October 7<sup>th</sup> Meeting, Plan Commission members approved the Dave & Jane Mulroy the Application for Minor Parcel Split. Started reviewing issues on the Waupaca County Ordinances, which were addressed at the cluster meeting, such as clarification on maps. There is a County Cluster meeting scheduled for November 4<sup>th</sup> at the High School, the next Monthly Plan Commission Meeting will be moved back a week to November 11<sup>th</sup> at 6:00 p.m. At this time, there are two applications for parcel splits to be approved.

Roads: (a)Monthly Report: Ditch mowing has been completed & the mower has been put away. Repaired wing needs to be put back on the grader. (b)Road Equipment-Report/Repairs/ Purchases Needed: (1)Sander for Chevrolet: Motion was made by Sup. Wundrock/Sup.Freeman to continue the purchase of a sander for the Chevrolet truck from Casper's, which is suitable for that truck. Motion carried. (c)Forward Contract Road Salt: Contract not received as of October 19<sup>th</sup>. (d)Tree Trimming: Motion was made by Sup. Wundrock/Sup. Freeman to move this issue to the October 21<sup>st</sup> Special Town Board Meeting. Motion carried. (e)Weight Limits-Possible Rescind/Revise all Pertinent Town Ordinances: Will be added to a future agenda. (f)2010-2011 Town Road Improvement Application: Enhanced possibility of obtaining funds by doing a joint project with the Town of Lebanon for road work on Tank Road. Application due to Waupaca County Highway Commission on November 6<sup>th</sup>. Sup. Wundrock will meet with Town of Lebanon Chairman, Les Procknow to work on the application. TRIP Committee will be meeting on November 17<sup>th</sup>. Will add to the October 21<sup>st</sup> Special Town Board Meeting. (g)Back-up Snowplow Drivers: Paul Hanlon, is obtaining his CDL and would like to be a back-up driver for the Town.

Waupaca County Zoning/Other Meetings: **Attended:** (1)Chairman Curns, Sup. Wundrock & Plan Commission Chair, Lee Shaw attended the September 23<sup>rd</sup> Wisconsin Town's Association Fall Budget & Finance Workshop in Stevens Point; Clerk Zielinski attended the Workshop in De Pere on September 24<sup>th</sup>. (2)Chairman Curns attended the October 12<sup>th</sup> Wisconsin Towns Association Annual Convention in Stevens Point. **Upcoming:** (1)October 21<sup>st</sup> Wolf River Preservation Association-Fremont; (2)November 4<sup>th</sup> Waupaca County Zoning Update Information Meeting-New London High School; (3)November 12<sup>th</sup> Waupaca County Towns Association Meeting-Manawa.

Town Hall: (1)Shingle Replacement over Bathroom Area: Motion was made by Sup. Wundrock/Sup. Freeman to contract Oberstadt Construction, LLC for his bid of \$1,175 plus the ridge vent of an additional \$80.00, to replace the shingles. Motion carried. Motion was made by Sup. Wundrock/Sup. Freeman to act on the recommendation of contractors, that we add seamless gutters and downspouts to the upper roof for \$296.00 from Hedtke Seamless Gutters. Motion carried. (2)Siding Repairs: Motion was made by Chairman Curns/Sup. Freeman to have Mr. Oberstadt fix the loose siding while he is here, and the Town will pay for the lift. Motion carried.

Follow-up Regarding Discontinuing that Portion of Ferry Street Located South of the Wolf River: At this time we are waiting for a final ruling from the DNR. If approved by the DNR, a Final Highway Order will need to be adopted by the Town Board.

Operator Licenses: (a)Wolf River Trips & Campground-Carrie J.Bentle: Motion was made by Sup. Wundrock/Sup.Freeman to approve an Operator's License for Carrie J. Bentle at Wolf River Trips & Campground. Motion carried. (b)Guth's Resort-Carrie J. Bentle: Motion was made by Sup. Wundrock/Sup.Freeman to approve an Operator's License for Carrie J. Bentle at Guth's Resort. Motion carried. (c)Huckleberry Acres-Kelly Kearn: Motion was made by Sup. Wundrock/Sup. Freeman to approve an Operator's License for Kelly Kearn at Huckleberry Acres. Motion carried. (d)Northport Convenience Center-Jared Gehrke: Motion was made by Sup. Wundrock/Sup. Freeman to approve an Operator's License for Jared Gehrke at the Northport Convenience Center. Motion carried.

Correspondence Received: Trick-or-Treat hours will be from 3:00 p.m. – 5:00 p.m. on October 31<sup>st</sup>.

Motion to adjourn was made by Supervisor Wundrock at 9:18 p.m. Seconded by Supervisor Freeman. Motion carried.  
Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk

## **Special Town Board Meeting & Budget Workshop – October 21, 2009 – 8:30 a.m.**

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

Chairman Curns called the meeting to order at 8:30 a.m. Notification of this meeting was posted in the three designated places on October 20, 2009.

Roll call of Officers: Jim Curns, Chairman – Present; Michael Wundrock, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will Adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Vacate Portions of School Street & Court Street-Board Approval after the October 19, 2009 Public Hearing: Motion was made by Sup. Wundrock/Sup.Freeman to approve the vacation of portions of School Street and Court Street as described at the October 19, 2009 Public Hearing. Motion carried.

Budget Workshop: Time was allowed for the Board, Clerk and Treasurer to discuss the proposed 2010 budget in preparation for the November 16<sup>th</sup>, 5:30 p.m. Public Budget Hearing.

2010-2011 Town Road Improvement Application: Discussion of proposed 2010 Tank Road project. The Board agreed that the intersection near the Convenience Center needs to be improved, and the blind spot past Casey's should be addressed. Ditching and brushing on the east side will need to be addressed. Board will first meet at 8:30 a.m., at the

Town Hall on Friday, October 23<sup>rd</sup> with Omni Associated, and then adjourn to Tank Road. Motion was made by Chairman Curns/Sup. Freeman to authorize Sup. Wundrocks & Chairman Curns to meet with the Lebanon Town Board at the Lebanon Town Hall, on Thursday, October 22<sup>nd</sup> at 7:00 a.m., to go over the TRIP application. Motion carried.

Tree Trimming: Motion was made by Sup. Freeman/Sup. Wundrock to award the tree trimming contract to Mid State Tree Service. (Trim/brush Tank Road). Motion carried. Right-of-way should be marked on Tank Road (flagged/paint).

Newsletter Comments: Various ideas were shared as appropriate for a fall newsletter. Article written by Town Chairman was proofed and edited. Chairman Curns checked with the Print Shop on rates, roughly \$605.00 for approximately 1500 newsletters.

Open Meeting Law Reminder: Supervisor's reminded Chair that only items on the agenda can be addressed.

Town Board Meetings' Conduct: Supervisor's expressed concerns that Chair is not keeping proper control of meetings. Chair advised that he does not want to interrupt participants and uses hand signals to help control the flow of conversation.

Motion to adjourn was made by Sup. Wundrock. Seconded by Sup. Freeman. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk