

## **Monthly Town Board Meeting – August 17, 2009 – 6:00 p.m.**

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 8 in attendance – 1 non-resident

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on August 10, 2009 and the final agenda was posted in the three designated places on August 13, 2009.

The Pledge of Allegiance was recited.

Roll call of Officers: Jim Curns, Chairman – Present; Michael Wundrock, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will Adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve July 20, 2009 Public Hearing Minutes Regarding the Discontinuing that Portion of Ferry Street Located South of the Wolf River: Motion was made by Sup. Wundrock/Sup. Freeman to accept the printed minutes of the Public Hearing to vacate that portion of Ferry Street located South of the Wolf River dated July 20, 2009. Motion carried.

Approve Monthly Town Board Meeting Minutes: Motion was made by Sup. Wundrock to accept the July 20, 2009 Monthly Town Board Minutes as printed. A second to the motion was made by Sup. Freeman. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Motion was made by Sup. Wundrock/Sup. Freeman to approve the July 31, 2009 Treasurer's Report as read. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Sup. Wundrock/Sup. Freeman to approve payment of Vouchers 22318 through 22359, dated July 21, 2009 through August 27, 2009, and Direct Withdrawal of Social Security, Medicare, and Federal Taxes of \$1,191.96, for a total of \$63,318.73. Motion carried. (a)Move Funds to the Designated Plan Commission Account: Motion was made by Sup. Wundrock/Sup. Freeman to approve moving \$2,150.00 from the Contingency Fund into the Designated Plan Commission Account to be earmarked for the payment of the Waupaca County Implementation Project. Motion carried.

Public Forum - Town of Mukwa Residents: Lee Shaw-Klatt Road expressed concerns about the visibility issues/concerns at the intersection of Weyauwega Road and Broadway Street. Several people have expressed these same issues for several years. While you are on Weyauwega Road and need to make a left turn, it is necessary to creep into the intersection to properly see. Chairman Curns will contact the property owner to ask them to trim the trees up.

County Supervisor: County Supervisor, Bob Flease was present and reported that the County had acquired a counter for conducting speed studies. Supervisor Flease advised that the counter was available for municipalities to use for a week. Just contact if/when it is needed. This equipment records speed, number count and can differentiate between trucks and cars

Davel Engineering-Submittal of Certified Survey Map for a 1-acre Parcel Split on Hutchison Road: Motion was made by Chairman Curns/Sup. Wundrock to approve the 1-acre split on Hutchison Road (Matt Schoultz), contingent upon approval by the Town of Mukwa Plan Commission at the September 2<sup>nd</sup> Monthly Plan Commission Meeting. Motion carried.

Wolf River Trips & Campground-Update to July 20<sup>th</sup> Monthly Meeting: Mark Flease was present to represent the Campground. Mr. Flease presented the board with sample wristbands that have been implemented and reported that program is helping. Mr. Flease advised that several State agencies visited the campground for inspections-Campground passed each inspection. The Waupaca County Sheriff's Department did not submit any additional information since the July meeting-Board Member will contact. At the July 20<sup>th</sup> Monthly Meeting the Sheriff's Department agreed to send updates to the Town. Motion was made by Chairman Curns/Sup. Wundrock to authorize Supervisor Wundrock to follow-up (by e-mail) with the Waupaca County Sheriff's Department regarding lack of correspondence on this subject. Motion carried. Mr. Flease will attend the September 21<sup>st</sup> Meeting.

Building Inspector Report for July: Larry Bartel-Stiebs-Johnson Rd: Gazebo; Tim Rodgers-Labrador Ln: New Home; Greg Bruette-Shaw Rd: Deck; William Klatt-Broadway St: Home Addition; Bud Hearden-Cty Trk X: Storage Shed; Oakwood Estates-Oakwood Ln: New Home. Monthly Total: \$185,000.00. Yearly Total: \$746,872.77. Motion was made by Chairman Curns and seconded by Supervisor Freeman to approve the August Building Inspector's Report. Motion carried.

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: Chairman Curns gave Report. (b)Citation Letter/s: None issued.

Plan Commission: (a)Update/Monthly Report: Plan Commission Chairman, Lee Shaw reported that Plan Commission members have questions about Mr. Poppy's gated community-concerns of access by authorities. Explained that it will actually be limited access not actually gated. Another issue regarding the proposed reopening of the pit on Beckert Road-where will the entrance be once property is reclaimed, especially if homes go in. Next Plan Commission Meeting will be held on September 2<sup>nd</sup>. (b)Adoption of Ordinance 3-09: Ordinance Regulation Disposition of Waste Materials: Motion was made by Chairman Curns/Sup. Freeman to approve the Adoption of Ordinance 3-09: Ordinance Regulation Disposition of Waste Materials. Motion carried. (c)Adoption of Ordinance 4-09: Ordinance to Regulate the Construction of Ponds: Motion was made by Chairman Curns/Sup. Wundrock to approve the Adoption of Ordinance 4-09: Ordinance to Regulate the Construction of Ponds. Motion carried. Copies of both Ordinances were posted and are available in the Clerk's Office.

Vacate Portion of Roads in Northport-Adopt Preliminary Resolution 58-3-09 to Vacate Portions of Court Street & School Street: The Resolution was read in full by Supervisor Wundrock. Motion was made by Sup. Wundrock/Sup. Freeman to approve the Adoption of Preliminary Resolution 58-3-09. Motion carried. Copies of said Preliminary Resolution were posted and is available in the Clerk's Office. A Public Hearing on this issue will be held on Monday, October 19<sup>th</sup> at 5:30 p.m. directly preceding the Monthly Town Board Meeting.

Roads: (a)Monthly Report: Snowplow truck repairs have been completed. Chairman Curns advised of an upcoming Road Equipment Trade Show in Madison. Motion was made by Sup. Freeman/Sup. Wundrock to authorize Chairman Curns to attend the Trade Show for Snowplow Equipment in Madison. Motion carried. (b)Road Equipment-Report/Repairs/ Purchases Needed: (1)Garage Door Repairs: Repairs scheduled for September. (2)Pressure Washer: Treasurer Grove offered the use of her pressure washer and ladders. Sup. Wundrock/Sup. Freeman made a motion to

postpone any purchase of a pressure washer until we have had a chance to take up the generous offer from the Treasurer Grove. Motion carried. (c)Possible 2009 Projects/Work Needed: (1)Ditch Excavating: Several projects throughout the Town need to be done. Town has used the Waupaca County Highway Commission in the past, with favorable results. The Town could rent a mini excavator and have our own maintenance personnel do the work. The culvert/ditch east of the intersection of Weyauwega Rd/Ferry St needs attention. Motion was made by Sup. Wundrock/Sup. Freeman to authorize Chairman Curns to continue to look into the rental of mini excavator/ditch excavating equipment. Motion carried. (d)S Larry Road: (1)Approve Omni Contract for a Speed/Road Study: Omni recommended that the study occur once school begins to get a true picture of traffic on said road for the speed study. Borings throughout the length of the road will be done to obtain information on the structural integrity of said road. Motion was made by Sup. Wundrock/Sup. Freeman to hire Omni Associates for both the traffic speed study of South Larry Road as well as the structural analysis of South Larry Road contingent upon that results back to the Board before the September 21<sup>st</sup> Monthly Meeting. With the cost broken down as \$1,900.00 for the speed study and \$900.00 for the structural portion. Motion carried. (2)Feedback on Milk Hauler Letters Previously Sent: In our original mailings, letters were not sent to Saputo. Supervisor Wundrock will contact the manager, Kevin Sweeney, to advise him of the situation. (e)Forward Contract Road Salt: Motion was made by Sup. Wundrock/Sup. Freeman to authorize Chairman Curns to pursue a minimum of 150 ton (salt) in a negotiation process with Waupaca County Highway Department and/or MCC. Motion carried. Will be added to the September Agenda. (f)Approve Snowplow Driver-Tim Wheeler: Motion was made by Sup. Wundrock/Sup. Freeman to approve Tim Wheeler as a consideration for a snowplow operator contingent upon a positive report from his doctor, clearing him for work, before the Board would consider final approvals. Motion carried. (g)Waupaca County Equipment Availability for Speed Studies: County Supervisor Fleese mentioned this previously. We will assess this issue and utilize this equipment as needed.

Waupaca County Zoning/Other Meetings: **Attended:** (1)Sup. Wundrock attended the July 21<sup>st</sup> NL Rural Fire Department Meeting held at the New London Fire Department; Next meeting is scheduled for January 19, 2010. (2)Sup. Freeman attended the July 23<sup>rd</sup> Waupaca County Traffic Safety Commission Meeting held in Waupaca; (3)Sup. Wundrock & Sup. Freeman attended the July 29<sup>th</sup> New London Family Medical Center Ambulance Subsidy Meeting held at the hospital.

**Upcoming:** (1)August 20<sup>th</sup> Waupaca County Towns Association Meeting-Manawa; (2)Wisconsin Towns Association Fall Budget/Finance Workshops-Variou Locations; (3)August 26<sup>th</sup> Waupaca County Zoning Cluster Meetings Re: Proposed Zoning Ordinance Changes-NLHS.

Town Hall: (1)Well: Two bids were received. Motion was made by Sup. Wundrock/Chairman Curns to accept the bid from Hintzke Well Drilling, Inc. Motion carried. (2)Shingle Replacement over Bathroom Area: Additional bids will be obtained. Bid for both shingles and metal will be requested. Added to September Agenda.

Follow-up Regarding Discontinuing that Portion of Ferry Street Located South of the Wolf River: A map showing all types of public access to the Wolf River has been requested by the DNR. Clerk Zielinski will contact Waupaca County Land Information to have a map created.

Correspondence Received: (a)Waupaca Area Ambulance 2010 Budget Information; (b)WI Department of Commerce-Estimate of Population-3066

Motion to adjourn was made by Supervisor Wundrock. Seconded by Supervisor Freeman. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk