

## **Monthly Town Board Meeting – October 20, 2008 – 6:00 p.m.**

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 13 in attendance - 2 non-residents.

Chairman Heise called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on October 13, 2008 and the final agenda was posted in the three designated places on October 15, 2008.

The Pledge of Allegiance was recited.

Roll call of Officers: Walter Heise, Chairman – Present; Michael Wundrock, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will Adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve Monthly Town Board Minutes: Motion was made by Sup. Wundrock to accept the September 15<sup>th</sup> Monthly Town Board Minutes as printed. A second to the motion was made by Sup. Freeman. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Motion was made by Sup. Freeman/Sup. Wundrock to approve the September 30, 2008 Treasurer's Report as read. Motion carried. .

Budget/Vouchers: (a)Approval & Payment of Vouchers: Motion was made by Sup. Wundrock/Sup. Freeman to approve payment of Vouchers 21778 through 21815, dated September 16, 2008 through October 20, 2008, and Direct Withdrawal of Social Security, Medicare and Federal Taxes of \$1,324.32, for a total of \$62,571.59. Motion carried.

Public Forum - Town of Mukwa Residents: Don Krostue-Driftwood Rd: Mr. Krostue gave an update on the last Northport Snowrider's Snowmobile Club meeting regarding the possibility of moving the trail off of Broadway Street. Conclusion that it is still the best and safest alternative even with the concerns that have been mentioned in the past. Lee Shaw-Klatt Rd: Mr. Shaw voiced concerns that the trees at the intersection of Weyauwega Rd and Broadway St have yet to be trimmed. Chairman Heise had spoken with the property owners and they stated it would be taken care of. Also Mr. Shaw questioned when the name change would occur for the private road off of Hwy 54. All property owners need to be contacted and advised before anything will be changed, probably will not happen until 2009 due to all of the paperwork changes for the affected residents. Dan Nussbaum-Property Owner/Not a Resident: Mr. Nussbaum's family owns land just beyond the public hunting grounds off of Larsen Rd. Mr. Nussbaum's concern was that last winter, the snowplow, plowed shut the easement (where the DNR has a gated off section) to said property. Mr. Nussbaum just asked the Board to insure that the easement does not get plowed shut. Tom Handschke-Bean City Rd: Mr. Handschke wanted to make the Board aware that a milk truck driver is parking in the Elk Hills Estate Subdivision. This actually has been going on for years as he lives in that subdivision. Mr. Handschke is concerned that there will be damage done to the roads in that subdivision. Pete Popke-CTH W: Mr. Popke is a driver and has heard this concern many times, and there is no easy answer.

County Supervisor: County Supervisor Bob Flease reported that Wyman St and Wolf River Ave should be open by the end of the week.

Building Inspector Report for October: Troy Schuh-Cut-Off Rd: Retruss Roof & Interior Remodel; Joe Kapitany-Starlight Dr: Basement Remodel; Scott Stenberg-Prahl Rd: Addition to Dwelling; Don Hanson-Behnke Rd-Addition to Detached Garage; Arden Adamson-Flying Acres Dr: New Home; Tom Schuelke-Weyauwega Rd: New Home. Monthly Total-\$293,818; Year-to-Date Totals-\$2,439,648. Motion was made by Sup. Wundrock/Sup. Freeman to accept the Building Inspector's Report as read. Motion carried.

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: Motion was made by Sup. Wundrock/Sup. Freeman to accept and approve the Animal Control Officer's Report. Motion carried. (b)Citation Letter/s: None issued.

Plan Commission: (a)Update/Monthly Report: Plan Commission Chairman, Lee Shaw reported that an October meeting was not needed and at this time a November meeting may not be scheduled as well. There is a meeting for the County Intergovernmental Comprehensive Plan Implementation Project Coordination Town Cluster Meeting scheduled for the same night. (b)First Reading of Ordinance 1-09 Nonmetallic Mining Operations Regulations: Copies are available for review and if anyone has any questions, they can contact Plan Commission Chairman Lee Shaw. Motion was made by Sup. Wundrock/Sup. Freeman to waive reading the actual ordinance (due to length and complexity) copies are available for any interested party. Motion carried.

Roads: (a)Monthly Report: Mowing almost done-with new mower. Plow for Chevrolet truck has been purchased & is in the garage. Tractor-flat tire and would not start. New starter had just been installed and is under warranty. Issue with the Sterling truck has been satisfactorily resolved. (b)Road Equipment-Report/Repairs/ Purchases Needed: (1)Grader Chains: Could check with Mark Korth at the County to see if they are ordering and they could order a set for us. Motion was made by Sup. Wundrock/Sup. Freeman to approve the purchase of a set of grader chains. Motion carried. (2)Heat Upgrade for Garage: New truck will be stored in the garage, need heat to thaw if off and for ease of starting. Couple of bids will be requested – may open at our Nov. 10<sup>th</sup>, 9:30 a.m., Special Town Board Meeting/Budget Workshop. (3)Shelving for Road Signs-Inventory Control: Don Krostue offered to check with RE&D, as they had been getting rid of racking-will let us know. Thanks!!! (c)Snowplow Agreement-Town of Caledonia/Waupaca County Hwy Dept: The Board met with Waupaca County Highway Commissioner, Dean Steingraber regarding this issue. The County would do said portion of Cut-Off Road, but would require Mukwa to sign either a one-year contract at \$48,864 worth of guaranteed work, or a three-year contract at \$40,720 per year, with them (same as all municipalities where they do work), these totals would include said plowing/sanding/salting on Cut-Off Road. However, a previous motion had been made to only try this alternative for one-year. Another issue that was brought up during this meeting with Mr. Steingraber, was the Town would be unable to purchase salt & sand/salt from the County if a contract was not signed-out of deference for the other municipalities that do have contracts with the County. At this time the Board will need to find other alternatives if we do not sign this contract. Motion was made by Sup. Wundrock/Sup. Freeman to finalize and resolve this decision at the November 10<sup>th</sup> Special Meeting. Motion carried. (d)Snowplow Driver Approval: Motion was made by Sup. Wundrock/Sup. Freeman to hire Corey Prinsen as a snowplow driver, contingent upon a pre-hire drug test, and all former snowplow drivers for the 2008-2009 season. Motion carried. (e)Snowplow Routes: Motion was made by Sup. Wundrock/Sup. Freeman to set snowplow routes after the Cut-Off Road issue has been resolved. Motion carried.

Waupaca County Zoning/Other Meetings: **Attended:** (a) Sup. Wundrock, Sup. Freeman & Clerk Zielinski attended the September 17<sup>th</sup> WTA Educational Local Budget & Finance Workshop in Stevens Point. (b)Chairman Heise and Sup. Freeman attended the October 8<sup>th</sup> Waupaca County Hwy Dept. Local Government Meeting. (c)Chairman Heise attended the October 1<sup>st</sup> Wolf River Preservation Meeting in Fremont. 2009 dues will remain the same at \$500.00. Spring meeting scheduled for March 11, 2009. (d)Sup. Wundrock attended the October 16<sup>th</sup> Waupaca County Zoning for Bob & Judy Barber. **Upcoming:** (a)October 23<sup>rd</sup> Waupaca County Traffic Safety Commission Meeting-Simpson's in Waupaca; (b)November 5<sup>th</sup> Waupaca County Comprehensive Plan Cluster Meeting-NLMS; (c)November 13<sup>th</sup> Waupaca County Towns Association Meeting-Manawa.

Ordinance Approval: (a)Ordinance 3-08 "No Parking" on Sunset Lane, Pamela Lane, & Dawn Drive: Ordinance was read by Sup. Wundrock. Motion was made by Sup. Freeman/Sup. Wundrock to adopt, as subscribed by reading, Ordinance 3-08-"No Parking" on Sunset Lane, Pamela Lane, & Dawn Drive. Motion carried.

#### **TOWN OF MUKWA ORDINANCE 3-08**

##### **"NO PARKING" ON SUNSET LANE, PAMELA LANE AND DAWN DRIVE**

The Town of Mukwa, Waupaca County, Wisconsin, by its Town Board of Supervisors, in accordance with the provisions of 349.13, Wisconsin Statutes does hereby ordain as follows:

1. Parking during all athletic events or activities which are occurring on New London High School grounds, Monday-Sunday, will be prohibited on the following Town of Mukwa Roads:

- **Sunset Lane (Both Sides):** From its intersection with Waupaca County Highway "W," then southerly to its terminus.
- **Pamela Lane (Both Sides):** From its intersection with Waupaca County Highway "W," then southerly to its intersection with Lyons Road.
- **Dawn Drive (Both Sides):** From its intersection with Waupaca County Highway "W," then southerly to its intersection with Lyons Road.

2. Citations and Penalties:

- Any issued-citation for violation by parking on any of the above-stated Town of Mukwa Roads during the specified times stated within this Ordinance will carry a penalty of:

**\$20.00 per occurrence.**

The Town Chairperson, or his or her designee shall place appropriate traffic signs on the above-described highways/roads, on or before the effective date of this ordinance.

This ordinance shall take effect immediately upon its passage and publication or posting as provided by law.

The above and foregoing ordinance was adopted by the Town Board of the Town of Mukwa, Waupaca County, Wisconsin, at a meeting held on the 20th day of October, 2008.

Aye 3

/s/Walter Heise, Town Chairman

No 0

/s/Michael G. Wundrock, Supervisor #1

/s/Neil Freeman, Supervisor #2

Attest: /s/Jeannette Zielinski, Mukwa Town Clerk

Code of Ordinance Published: 10/09/08

Posted at:

Northport Convenience Center: 10/20/08

Bean City Bar & Grill: 10/20/08

Mukwa Town Hall: 10/20/08

Adoption of Ordinance Published: 10/23/08

(b)Ordinance 4-08 Designating "South" Larry Road as a Restrictive Six-Ton Highway: Ordinance was read by Sup. Wundrock. Motion was made by Sup. Freeman/Sup. Wundrock to adopt Ordinance 4-08: Designating "South" Larry Road as a Restrictive Six-Ton Highway. Motion carried.

#### **TOWN OF MUKWA ORDINANCE 4-08**

##### **ORDINANCE DESIGNATING "SOUTH" LARRY ROAD AS A RESTRICTIVE SIX-TON HIGHWAY**

The Town of Mukwa, Waupaca County, Wisconsin, by its Town Board of Supervisors, does ordain as follows:

Effective **October 20, 2008** the following town highway/road in the Town of Mukwa is designated a **Restrictive Six-Ton Highway** subject to the weight limits set forth in s. 348.16, Wis. stats., unless increased by town ordinance:

**"South" Larry Road** commencing at the intersection with Wisconsin State Highway 54 and continuing South to its terminus at Weyauwega Road.

The Town Chairperson, or his or her designee shall place appropriate traffic signs on the **above-described highway/road**, on or before the effective date of this ordinance.

This ordinance shall take effect immediately upon its passage and publication or posting as provided by law.

The above and foregoing ordinance was adopted by the Town Board of Supervisors of the Town of Mukwa, Waupaca County, Wisconsin, at a meeting held on the 20th day of October, 2008.

Aye 3

/s/Walter Heise, Town Chairman

No 0

/s/Michael G. Wundrock, Supervisor #1

/s/Neil Freeman, Supervisor #2

Attest: /s/Jeannette Zielinski, Mukwa Town Clerk

Code of Ordinance Published: 10/9/08

Posted at:

Northport Convenience Center: 10/20/08

Bean City Bar & Grill: 10/20/08

Mukwa Town Hall: 10/20/08

Adoption of Ordinance Published: 10/23/08

Rescind Ordinance 3-06: Designating "South" Larry Road as a Class "B" Highway: Motion was made by Sup. Wundrock and seconded by Sup. Freeman to rescind Ordinance 3-06: Ordinance Designating "South" Larry Road as a Class "B" Highway. Motion carried.

Approve and Sign Assessor Contract: Motion was made by Sup. Wundrock and seconded by Sup. Freeman to approve the 2009, 2010, & 2011 Assessor contract from Preuss Appraisal Service at \$14,000 for 2009 and \$14,500 per year for 2010 and 2011. Motion carried.

Northport Snowriders Snowmobile Club-Approve: (a)November 1<sup>st</sup> – One-Day Liquor License for Grass Drags Fundraiser: Motion was made by Sup. Wundrock with a second by Sup. Freeman to approve the one-day, November 1<sup>st</sup> Liquor License for the Grass Drags Fundraiser. Motion carried. (b)Temporary One-Day Operator Licenses for Barb Mohnen and Jeremy Brehm: Motion was made by Sup. Wundrock and seconded by Sup. Freeman to approve the November 1<sup>st</sup>, temporary liquor licenses for Barb Mohnen and Jeremy Brehm. Motion carried.

Correspondence: Caring for the Caregivers Half-Day Seminar-Waupaca.

Motion to adjourn was made by Supervisor Wundrock. Seconded by Supervisor Freeman. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk

## **Special Town Board Meeting/Budget Workshop – November 10, 2008 – 9:30 a.m.**

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 2 in attendance.

Chairman Heise called the meeting to order at 9:30 a.m. Notification of this meeting was posted in the three designated places on November 5, 2008.

Roll call of Officers: Walter Heise, Chairman – Present; Michael Wundrock, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will Adhere to Robert’s Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Weyauwega Road-Extension of Road (East): John and Irene Kraske presented the Board with a survey that had been completed in 1999 stating that the Town owns approximately 150 feet beyond what is currently “paved”. Mr. & Mrs. Kraske would like reimbursement for the gravel placed on the Town portion of said road. Supervisor Wundrock had checked with the County regarding this issue in the past and the County did not have any additional information, we will check to see if this survey had been recorded. Sup. Wundrock will take the copy of the survey presented to the County and this will be added to the November 17<sup>th</sup> Monthly Town Board Meeting.

Contract with Waupaca County Highway Department-Discussion/Possible Action-Approval: The Board took time to discuss this contract and other alternatives and will present a final decision at the November 17<sup>th</sup> Monthly Town Board Meeting.

Adopt: Amended Ordinance 4-08, Designating “South” Larry Road as a Restrictive Six-Ton Highway: Complete Ordinance was read by Sup. Wundrock. Motion was made by Sup. Wundrock/Sup. Freeman to approve Amended Ordinance 4-08 as read. Motion carried.

### **TOWN OF MUKWA AMENDED ORDINANCE 4-08**

#### **ORDINANCE DESIGNATING “SOUTH” LARRY ROAD AS A RESTRICTIVE SIX-TON HIGHWAY**

The Town of Mukwa, Waupaca County, Wisconsin, by its Town Board of Supervisors, does ordain as follows:

Effective **October 20, 2008** the following town highway/road in the Town of Mukwa is designated a **Restrictive Six-Ton Highway** subject to the weight limits set forth in s. 348.17, Wis. stats., unless increased by town ordinance: **“South” Larry Road** commencing at a point **280-Feet** south of its intersection with Wisconsin State Highway 54 and continuing South to its terminus at Weyauwega Road.

The Town Chairperson, or his or her designee shall place appropriate traffic signs on the **above-described highway/road**, on or before the effective date of this ordinance.

This ordinance shall take effect immediately upon its passage and publication or posting as provided by law.

The above and foregoing ordinance was adopted by the Town Board of Supervisors of the Town of Mukwa, Waupaca County, Wisconsin, at a meeting held on the 20<sup>th</sup> day of October, 2008.

Aye 3

/s/Walter Heise, Town Chairman

No 0

/s/Michael G. Wundrock, Supervisor #1

/s/Neil Freeman, Supervisor #2

Attest: /s/Jeanette Zielinski, Mukwa Town Clerk

Code of Ordinance Published: 11/6/08

Posted at:

Northport Convenience Center: 11/10/08

Bean City Bar & Grill: 11/10/08

Mukwa Town Hall: 11/10/08

Adoption of Ordinance Published: 11/13/08

Rescind-Ordinance 4-08: Motion was made by Sup. Wundrock/Sup. Freeman to rescind Ordinance 4-08: Designating “South” Larry Road as a Restrictive Six-Ton Highway. Motion carried.

Budget Workshop: A Budget Workshop was held from 10:15 a.m. until 11:15 a.m. in preparation for the November 24<sup>th</sup> Public Budget Hearing and Special Town Meeting of the Electors.

Motion to adjourn was made by Supervisor Wundrock. Seconded by Supervisor Freeman. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk